



Autism Nature Trail

A Nature Trail for all at Letchworth State Park

Director of The ANT Alliance Job Description

Organization

The Autism Nature Trail (The ANT) at Letchworth State Park is an accessible, sensory friendly and inclusive outdoor experience for individuals with autism spectrum disorder (ASD) and other developmental differences and their families. It is the only one of its kind in the country and offers peaceful and diverse experiences to every person who spends time on the ANT. The ANT Alliance, Inc. is the nonprofit oversight Board of the Trail. For information about The ANT and The ANT Alliance please visit our website <https://autismnaturetrail.com/>.

Position Summary

The Autism Nature Trail and The ANT Alliance seek their first Senior Leader to take the organization from its successful start-up to an exciting and sustainable future. The successful candidate will demonstrate a passion for the mission and have a keen eye to innovation and creativity. This individual must have depth and breadth of experience to lead this young not-for-profit organization and the Board of Directors to a new level of maturity in its life cycle. Experience and skills in fundraising and donor relations will be critical for success. This is a permanent executive position which will report to The ANT Alliance Board. The individual in this role will serve as the first Director of The ANT Alliance and will be responsible for the overall leadership, management and strategic direction of the organization. The ANT was opened to the public in 2021 and has exceeded all goals and metrics and received national recognition. The Alliance is now at a critical and pivotal point in its development with tremendous potential for growth and this position offers the opportunity to be a part of that growth.

Key Responsibilities

- **Leadership & Management**
 - Provide visionary leadership and strategic direction for the organization, ensuring alignment with its mission and values.
 - Plan and oversee daily operations to support our partners for Maintenance and Operations and Programming.
 - Build and maintain strong relationships with key stakeholders, including Letchworth State Park, community groups, school districts, autism organizations, donors and volunteers.
 - Collaborate with Letchworth State Park staff to integrate The ANT into the Park's offerings.
 - Foster a positive and inclusive work environment for all staff and volunteers.
- **Fundraising**
 - In coordination with The ANT Alliance Board, support a comprehensive fundraising strategy to secure financial resources including individual donors, foundations, corporations and grants.
 - Build and maintain strong relationships with all donors as specified above.

- **Marketing & Communications**
 - In coordination with The ANT Alliance Board, implement a comprehensive marketing and communications strategy to raise awareness of The Autism Nature Trail and its programs.
 - In coordination with our Maintenance and Operations partner, manage the organization's website, social media channels and other communication platforms.
 - Produce high-quality marketing materials, including brochures, newsletters and press releases.
 - Represent The ANT at community events and conferences.
- **Finance & Operations**
 - Oversee the organization's financial health, including budgeting, financial reporting and grant management.
 - Ensure compliance with all applicable laws and regulations.

Qualifications

- Bachelor's degree required; Master's degree preferred.
- Minimum of 5 years of experience in nonprofit management or a related field, with a proven track record of success in fundraising, program development and organizational leadership highly desirable.
- Demonstrated knowledge and understanding of individuals with autism or other neurodivergent individuals.
- Strong leadership, interpersonal and communication skills.
- Excellent organizational and time management skills.
- Strong financial acumen and experience with budget development and management.
- Passion for nature and the mission of The ANT and a commitment to creating an inclusive and welcoming environment for all.
- Residency in reasonable proximity to Letchworth State Park.

Salary

\$55,000-\$65,000 (plus benefits) commensurate with experience.

How to Apply

Please submit a detailed cover letter and resume to board@antallianceinc.org. This is a Civil Service position and will require submitting additional information for an initial screening. The deadline for applications is December 31.